



Wisconsin Recovery Implementation Task Force • 1 West Wilson Street, Room 951 • PO Box 7851 • Madison, WI 53707-7852

## **Recovery Implementation Task Force Training and Education Committee**

**Friday, November 15, 2019**

**9:00 am – 12:00**

Prairie Oak State Office Building  
Department of Agriculture, Trade, and Consumer Protection  
2811 Agriculture Drive  
Madison, WI 53718

### **Committee Meeting Minutes:**

- A. Members Attending:** Mary Hamilton, Theresa Kuehl, Tim Saubers, Scott Webb, Joann Stephens, Rebecka Crandall, Lyssa Samuel, Michael Kelly, John Boy (John W. T), Lynn McLaughlin, Autumn Shaffer, Tancy Helmin, Kevin McGettigan.
- B. Committee Announcements:**
  - a. Tim Saubers, from Access to Independence (ATI) created a new Wisconsin Certified Peer Specialist website. View the website: <https://www.wicps.org/>. If you have any feedback about the website, please email Tim. [tims@accesstoind.org](mailto:tims@accesstoind.org)
- C. Review Minutes from last Committee Meeting:**
  - a. Minutes were approved.
- D. Meeting Recap:**
  - a. Restarted the review of the CPS Emerging Best Practice Guide, starting with 4.3. We reviewed the document as a large group. Completed 4.3 through 4.10.
- E. Action Items (list who is doing what by what timeframe):**
  - a. In advance of the next meeting on January 17, review the CPS Emerging Best Practice Guide document. Review principles 4.11 through 4.19, edit the second column (Notes on best practice) and third (Example) column for each of those remaining competencies. You can make your edits electronically or on paper. Please bring your edited document to the next meeting.
    - i. Maria and Tim will merge their edits into one document, and it is this

document that the committee should edit. It will be emailed out to the committee at least one month in advance.

- b. Be thinking about what this committee could work on once this is complete.

**F. Call for Agenda Items:**

- a. The group plans to complete the final revisions of the CPS Emerging Best Practice Guide at the next meeting, editing 4.11 through 4.19.
- b. Once the document gets finalized it will be brought to the larger RITF for review and approval.
- c. The committee will want to develop a plan for distribution and implementation.

**Contact Staff Person for Committee:** Theresa Kuehl – [Theresa.Kuehl@wisconsin.gov](mailto:Theresa.Kuehl@wisconsin.gov) or 608-261-6743

**Contact Person for RITF Support:** Joann Stephens – [Joann.Stephens@wisconsin.gov](mailto:Joann.Stephens@wisconsin.gov) or 608-266-5380 (office), 608-405-2569

**Note:** Please refrain from wearing perfumes or scented products to accommodate those with chemical sensitivity or environmental illness, and refrain from flash photography without permission of all present to accommodate those with seizure disorders.

**Accessibility:** This meeting is accessible to people with mobility impairments. People needing accommodations to attend or participate in this meeting please notify the contact person five days prior to the meeting.

*Recovery Implementation Task Force Mission Statement*

To transform Wisconsin mental health and substance abuse services to embody recovery, hope, dignity and empowerment throughout the lifespan, in partnership with the DHS-DCTS-BPTR.